



## PROCEDURE

Student Well -Being and Safety
Procedure Administrator: Dean of Students Authority: N.J.S.A. 18A-64-8 Effective Date: December 16, 2021; February 13, 2023 Amended: March 15, 2022 Index Cross-References: Policy I-55-Campus Code of Conduct; Procedure 1032-Campus Hearing Board Procedure File Number: 3220 Approved By: Dr. Harvey Kesselman, President

I. PURPOSE:

The Student Well-Being and Safety Review is a process used when a student is deemed unable to function successfully at the University because of possible psychological or personal concerns. The Student Well-Being and Safety Review may also be used when a student’s actions are contrary to the mission of the University, and the conduct affects the health, safety, and well-being of the student or members of the Stockton community.

The Student Well-Being and Safety Review may be invoked prior to, in lieu of, or concurrently with the Campus Hearing Board disciplinary process for alleged violations of the Campus Code of Conduct. A Student Well-Being and Safety Review meeting provides the student an opportunity to explain the conduct. The Dean of Students will provide written notice to the student regarding the specific conduct subject to the Student Well-Being and Safety Review. If necessary, the University reserves the right, at its discretion, to vary from the outlined procedure according to the factual circumstances; however, prior to the implementation of any disciplinary action, the University will provide the student with (i) notice of the nature of the alleged conduct violation(s) and (ii) an opportunity to respond.

II. PROCEDURE: the health, safety, and well -being of the student or members of the Stockton community. The Dean of Students will notify the student in writing upon the initiation of a Student Well-Being and Safety Review.

1. If a

1. **Interim Suspension:** An interim suspension may happen as an immediate measure, and can be implemented before a Campus Hearing Board or a Student Well-Being and Safety Review meeting occurs.
2. **Involuntary Leave of Absence (ILOA):** To determine if an ILOA is necessary, the Dean of Students (or designee) will perform an individualized assessment and collection of documentation as appropriate. The student will receive written notice if required to submit relevant documentation or information to assist with an individualized assessment.
  - a. Relevant documentation or information to assist with an individualized assessment, may include but is not limited to:
    - i. A written medical evaluation by a board-certified physician of the student's choosing.
    - ii. A written evaluation by a licensed mental health professional of the student's choosing.
    - iii. Psychological testing (including intelligence, and/or personality and/or projective testing).
    - iv. Student's treatment records for the prior three years for any injury, illness, substance abuse, medical or mental health condition which the student claims may have contributed to the behavior/incident at issue.
    - v. Relevant criminal background checks.
    - vi. Records of discipline for misconduct at another educational institution.
    - vii. Other relevant documents as may be determined by the Student Well-Being and Safety Review.
  - b. The student must complete a Consent Release or Exchange of Confidential Information form to assist the University in gathering the necessary documentation. Correspondence sent to the student regarding the initiation of a Well-Being & Safety Review will outline the specific requirements for the evaluation documents.
- 3.

- ii. The student may return to the University with certain restrictions. A Stockton Cares case manager will design a success plan for the student with relevant support services and actions items. The assigned case manager will assist the student to submit requests for disability related accommodations to the University's Learning Access Program.
- iii. The student may be placed on an ILOA, suspending the student from all academic and nonacademic activities for a specified period of time. The Office of the Provost will be notified of the ILOA determination. The student will be withdrawn from classes by the Registrar for the current semester; grade(s) of WI will be administratively assigned and will be recorded on the student's transcript. A registration hold will be applied to the student's account. If the student has already registered for the subsequent academic term(s), the student's courses will be dropped.

All determinations made by the Dean of Students (or designee) will be in writing and will identify the evidence supporting the determination, including significant risks to the health, safety, and well-being of the student or members of the campus community, or University operations, posed by the student's behavior.

#### **D. Student Well -Being and Safety Review Decision Appeal**

A student may submit a written appeal of the Student Well-Being and Safety Review decision to the Office of the Dean of Students, within seven (7) business days following the issuance of the Student Well-Being and Safety Review decision. All appeals are processed via an online form. Students will receive a link to file their appeal [via an online form](#). The appeal decision is final.

#### **E. Request to Return Early from an ILOA**

A student may submit a written request to the Dean of Students for early return from an ILOA and to review of their current status. The student will remain on leave during the pendency of the review process. A request for early return from IOLA must be submitted online using the ILOA Early Return form available on the Dean of Students website. After receipt of the completed form, the Student Well-Being and Safety Review team will contact the student to request support material(s), if necessary, e.g., a personal statement, academic documentation, medical documentation, etc.

#### **F. Additional Actions**

A recurrence of similar behavior by the student may be subject to additional administrative actions by the Dean of Students (or designee) in accordance with University policies and procedures.

