

Agreement for Organization's Use of h v] À 's Facilities

Contract Number: _____

The following AGREEMENT made on _____, 20____, between

Stockton University
101 Vera King Farris Drive, Galloway, New Jersey
08205, hereinafter referred to as "THE UNIVERSITY",
and

_____ whose address is: _____

hereinafter referred to as "THE CLIENT"

CONDITIONS OF AGREEMENT

1. THE UNIVERSITY grants permission to THE CLIENT use of the following facilities located at _____, according to the dates, times, locations and fees contained in Condition #2, to conduct the following event _____, under the supervision of _____ in whom is vested full responsibility for the conduct and welfare of all staff and participants involved in this program and for all facilities and equipment utilized by them.
2. THE CLIENT agrees to pay THE UNIVERSITY a total of \$ _____ for use of its facilities as outlined below:
Facility/Resource Rate Schedule
3. ~~DEPOSITS~~ ~~CANCELLATION POLICY~~ THE UNIVERSITY must receive the countersigned contract and initial 25% non-refundable deposit within 45 days of its issued date. Failure to do so will make the contract null and void. An additional 50% non-refundable deposit is due 30 days prior to the event, with the remaining balance due at the time of on-campus registration. Any adjustments to facility use, labor charges or damages will be adjusted at final billing. Events booked less than 30 days in advance of the event will require a 75% deposit at the time of signing, with the remaining balance due at the time of on-campus registration. Cancellations will result in forfeiture of deposit.
4. It is understood THE CLIENT and all staff and participants in its program, will abide by all rules, regulations and prohibitions of THE UNIVERSITY, the County, and the State and agree to cease and desist any activity which in the judgment of THE UNIVERSITY is in contravention of said rules, regulations and prohibition. Pertinent prohibitions include,

14. The agreement shall be governed by and construed in accordance with the laws of the State of New Jersey, specifically,

Exhibit 1
Certificate of Insurance

SAMPLE

EXHIBIT 2

Facility/Resources
Rate Schedule:

Additional Terms (if Applicable)

SAMPLE