



Due to the one year nature of these contracts, XIII-D faculty are not recommended for reappointment to a second year. If visiting faculty serve a second, or second and third year under XIII-D in accordance with conditions described in the Master Agreement, they will follow the same evaluation procedures described for first-year tenure track faculty. In no event will a visiting faculty be on a XIII-D appointment beyond three years. If an opening develops at the University for which the faculty member is eligible, s/he may apply, and the materials developed in the aforesaid evaluation procedures will be considered along with any additional information the employee presents. If XIII-D appointments precede acceptance of a tenure-track position, aoio-Find the year related to your file and click with p

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- 1) Thoroughly read the locally-negotiated agreements: [Faculty Evaluation Policy \(2016\)](#) which outlines standards of excellence for faculty performance, and the [Faculty Evaluation Procedures \(MOA 2015\)](#) which outlines procedures for evaluating faculty performance and promotion.
  - 2) While peer observations and evaluation of teaching are not required, faculty who are hopeful of becoming tenure track faculty should consider asking peers to observe and evaluate their teaching and may include such evaluations in their review files. Arrange for [peer evaluation of teaching](#).

**DISCLAIMER:** This document provides a summary of information contained within the locally-negotiated [Memorandum of Agreement \(MOA\) Faculty Evaluation Procedures \(2015\)](#) and [Faculty Evaluation Policy \(2016\)](#). As such, it serves only as a resource from the Center for Teaching and Learning Design, and all faculty members have full responsibility for thoroughly reading and understanding the official terms. In addition, it is the responsibility of the employee to clearly understand the expectations of University, School, and Program Standards as it pertains to your position for potential tenure and/or promotion.





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