

Memorandum of Agreement Stockton Faculty Fellows Program

Preamble

The Stockton Faculty Fellows Program offers faculty members opportunities for professional growth by providing valuable experiences outside of the traditional faculty role by engaging with a variety of Centers, Institutes, and University offices while sharing a faculty members' knowledge, skills, and insight in support of the institutional mission. Additionally, the Faculty Fellows Program demonstrates the commitment of the University to invest in the professional development of faculty through funding of a number of Faculty Fellows or Faculty Administrative Fellows (FAFs) to be determined by the Provost for each academic year. This MOA updates and supersedes the Faculty Fellows MOA of 2019. This MOA also conforms with the Master Agreement, which gives the University the authority to provide faculty release for special needs in the form of alternative assignment.

- I. **Definitions:** The University offers **Faculty Fellowships** and **Faculty Administrative Fellowships (FAFs)**. The distinction between the two is determined by the nature of

expectations of the position. The Fellow/FAF will send the report to the sponsoring office as well as to the Provost, or the Provost's designee, by the end of the summer/semester following the Fellow/FAF's service.

IV. **Application from Centers, Institutes, and Offices to Host a Faculty Fellow/FAF and Funding:** Each fall, the Office of the Provost will solicit applications from University Centers, Institutes, and Offices to host a Faculty Fellow/FAF. Applications should describe the project that the Faculty Fellow/FAF will undertake, with associated goals and responsibilities as well as how this work contributes to the mission and strategic priorities of the Center, Institute or Office. The funding source for the Faculty Fellow/FAF must also be identified; Centers, Institutes, and Offices may 1) identify an existing funding source; 2) request additional funding from Academic Affairs, Student Affairs, or other appropriate source to support Fellows; and/or 3) request some blend of the previous two options. University Centers, Institutes, and Offices may additionally request a Faculty Fellow or FAF in writing to the Office of the Provost at any time throughout the academic year, should the need arise outside of the normal timeframe for applications.

V. **Application for Faculty to Serve as a Faculty Fellow or FAF**

A. Applications for Faculty Fellow/FAF positions should include the following materials.

1. The applicant's 2-page, abbreviated CV.
2. A letter, explaining the applicant's interest in the particular Faculty Fellow/FAF position. The letter should include a description of the expertise the applicant brings to the position, how the experience will support their professional development, and any additional information requested in the call.
3. Completion of the Application Cover Sheet with the faculty applicant and Dean signatures.

B. FAFs (on 4(e) 2(m) (l) 1(f) 1(1) 3 tamhi (,) 1af 0 3 2d (/) g 4(h) 6) T/T(p) 4(p) 4C 4

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