

**Memorandum of Agreement  
Protocols for Staff Chaperoning Office Sponsored Student Activities/Events**

Stockton University supports the idea of employees taking on roles which enhance positive student-employee interaction and contribute to the success of high impact learning

practices. The University understands there may be situations in which employees working in  
[REDACTED]

position titles without responsibilities for student activities/events, have the skills and interest to take on temporary student life roles which benefit students, employees, and the University. The protocols contained herein provide direction for staffing of student

[REDACTED]

Be a full-time employee, or graduate coordinator enrolled as a full-time graduate student

- Be able to perform any physical activity required of the event
- Be willing to assume liability for the students and able to respond in crisis and emergencies

Have completed certification to operate Stockton fleet including necessary vehicle

- Have access to a working cell phone 24 hours a day (i.e., roaming may be necessary)

Have access to Stockton email 24 hours a day

- Have access to a university issued P-Card for the duration of travel

- Have knowledge of university travel and emergency procedures, Code of Conduct and

other guidelines for student and employee behavior including disciplinary processes

**Term**

This Agreement shall remain in full force and effect from this date until June 30, 2022 unless modified by changes in the Master Agreement or unless a new MOA replaces this one. The

[REDACTED]

Agreement shall automatically be renewed from year to year thereafter unless either party

[REDACTED]