

To be completed by the Requestor	Personal Identification and Information				
	Last Name		Z-Number		
	First Name		Username		
Staff	Faculty	Adjunct	TES	Student Worker	
Department					
I have read, understand, and will abide by the rules set forth in the Information Technology Services Standards. <a href="http://www.stockton.edu/acceptable-use">www.stockton.edu/acceptable-use</a>					
Requestor Signature _____			Date _____		

To be completed by Manager/Supervisor	Request Details																							
	Type of Access Role	End User	Approver																					
	Clone Access From User?	Username Clone:																						
Approval Queues name(s)																								
<p style="text-align: center;"><b>Funds / Org Access - Must list ALL Requested</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">FUND</th> <th style="width: 50%; text-align: center;">ORG</th> </tr> </thead> <tbody> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> </tbody> </table>			FUND	ORG	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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Budget Unit Manager	Department																							
Budget Unit Manager Signature _____		Date _____																						

Queues Created	_____
Actions Taken	_____
	_____

**If you have any questions about Finance Access or this form,**  
Please call x4271 or email [finance.security@stockton.edu](mailto:finance.security@stockton.edu)

